

Table of Fees and Charges

For processing and using digital copies of the DDR Museum Berlin GmbH¹

1) Using the Online Database

The digital collection of the DDR Museum can be accessed online and is free of charge for non-commercial use. For personal and research purposes, digital copies from the DDR Museum's collection can be downloaded free of charge.

For services beyond this, e.g. for the publication of digital copies, the following provision and user fees apply.

2) Provision Fees

Requests to compile digitised objects or research from the collection are generally subject to a processing fee of €35. In principle, this can be free of charge for processing or cultural institutions. However, this is determined by the amount of work required.

For the compilation of digital copies, an additional processing fee of €5 is charged per photographed object.

The digital copies will only be made available as downloads.

The following options are possible for each digital copy:

CATEGORY 1²

Web-optimised, jpg format

a. up to 4.000 × 3.000 pixels	€10
b. more than 4.000 × 3.000 pixels	€18

CATEGORY 2²

Printable, tiff format

a. up to size 18 × 24 cm	€7
b. up to size 45 × 60 cm	€18
c. up to size 75 × 100 cm	€50

Other formats available on request: psd, dng

The user fees regulated in point (3) are not included in the provision fees.

3) User Fees

3.1. The use of digital copies is subject to approval and fees. The written consent of the rights holder is also required, subject to the right to prohibit use in individual cases. Bank charges and expenses are taken on by the customer. In the event of missing or insufficient information on the part of the ordering party, the DDR Museum Berlin Ltd is entitled to charge a flat rate.

These user fees are due by invoice when the order is placed and approved by the DDR Museum Berlin Ltd. If the digital copies are not used for their intended purpose, fees already paid will not be refunded.

The user is obliged to provide all information required for invoicing without being asked to do so. In the event that the use of a digital copy is not reported, and is thus unauthorised, the DDR Museum Berlin Ltd is entitled to charge a contractual penalty in addition to the otherwise required user fee.

Photographic material will be provided for the purpose specified or agreed in each case. The customer is responsible for using the digital copy in accordance with the contract. The copyright and/or property rights remain with the DDR Museum Berlin Ltd. The photographic material provided may not be reproduced, duplicated, stored, archived, altered or used in any other way beyond the agreed purpose of use. Transferring the digital copies to unauthorised third parties for further use is prohibited.

The user must always obtain permission for use before using the digital copies. Flat-rate agreements for clearly defined forms of use are possible but must be in writing. User agreements are valid for the one-time use of a digital copy and for the precisely designated use of that copy. Any further use (such as publishing announcements, work templates, layout, advertising, reprints, paperback editions, licensing, book clubs, video, composing, digitisation, online and offline use etc.) is subject to a new fee and requires prior written agreement.

Should these digital copies be published in print products or other offline media, the customer must provide a specimen copy free of charge and without being requested to do so. The corresponding copies are to be identified. The DDR Museum Berlin Ltd is entitled to purchase additional copies at a discounted price in accordance with §26 of the law on publishing rights. In the case of online use, the URL of the corresponding location on the website must be reported to sammlung@ddr-museum.de.

When using a digitised object, the DDR Museum Berlin Ltd should be mentioned as follows:

**© Collection of the DDR Museum,
Berlin**

Please note that third party rights may also need to be obtained. The client is responsible for the protection of these rights (e.g. copyright on reproduced artwork, personal rights, rights under the German Trademark Act).

3.2. Publication of digital copies from the collection of the DDR Museum (user fees)

In Exhibitions ²

Cat. 1: up to 6 months	€20
Cat. 2: permanent and touring exhibitions up to 3 years	€30
Cat. 3: international exhibitions up to 3 years	€40

In Publications ²

in books (E-Books + 50 %), CD, DVD

Cat. 1–3	a	b	c	d	e
Books, CD, DVD	up to 1/4 page	up to 1/2 page	up to 1/1 page	up to 2/1 pages	title page
Circulation up to 3,000	€25	€30	€40	€50	€120
Circulation up to 10,000	€30	€35	€45	€60	€150
Circulation up to 25,000	€35	€40	€55	€80	€200

In newspapers

Cat. 1–4	a	b	c	d
Newspapers	up to 2 columns	up to 4 columns	lead story	title page
Circulation up to 50,000	€25	€30	€40	€80
Circulation up to 100,000	€30	€40	€60	€100
Circulation up to 250,000	€35	€45	€70	€120
Circulation up to 500,000	€40	€50	€80	€140

In magazines

Cat. 1–4	a	b	c	d	e	f
Magazines	up to 1/8 page	up to 1/4 page	up to 1/2 page	up to 1/1 page	up to 2/2 pages	title page
Circulation up to 100,000	€50	€60	€80	€120	€180	€200
Circulation up to 500,000	€60	€80	€100	€170	€200	€250
Circulation up to 1 Mio.	€70	€100	€150	€200	€300	€500

Circulation over 1 Mio.	€100	€120	€160	€300	€500	€600
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In information brochures

Cat. 1–4	a	b	c	d	e
Books, CD, DVD	up to 1/4 page	up to 1/2 page	up to 1/1 page	up to 2/1 pages	title
Circulation up to 2,000	€20	€30	€35	€50	€120
Circulation up to 10,000	€30	€40	€50	€80	€180
Circulation up to 100,000	€50	€70	€100	€150	€250
Circulation up to 500,000	€60	€80	€140	€250	€300

On the internet

Cat. 1–5	a
Internet	
1 month	€30
6 months	€100
1 year	€150
3 years	€200
Apps	€50

On TV, editorial use²

Cat. 1: One-time TV broadcast	€35
Cat. 2: Extended rights for multiple broadcasts:	
a. German-language TV rights 5 years	€100
b. International TV rights 5 years	€200
c. Film, Videos, Slide Shows (independent of circulation figure)	€100